

## Consent for Driving Record

The driving records are checked for insurance underwriting purposes and to ensure operators have a valid license. The results will be kept confidential and disclosed on a “need to know” basis only.

Individuals are expected to consent to driving record checks as follows:

1. Prior to hire for all employees who will be driving on behalf of Pizzicato;
2. Prior to a job transfer and/or add a position for an individual being considered for a driving position;
3. Annually for all employees operating Pizzicato or personal vehicle to conduct Pizzicato business; and
4. Upon request when a report of an incident indicates that there may be a change in the status of driving eligibility.

Any person with a substandard driving record will not be allowed to operate Pizzicato vehicles or use a personal vehicle to perform Pizzicato business. A substandard driving record can affect employment status and the ability to provide service for Pizzicato if driving is an essential function of the job.

Any employees engaging in Pizzicato related business without a valid driver license and/or the required automobile liability insurance, or failing to comply with the requirements stated in this policy, may be subject to corrective action, up to and including termination of employment.

With my signature, I consent for Pizzicato to conduct Driving Record check(s) via the Oregon Department of Transportation website or other sources.

Driver's License State:	Driver's License Number:
Date of Birth:	Expiration Date:

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Location: \_\_\_\_\_

Date: \_\_\_\_\_